



INSTRUCTIONS FOR ELECTION OF CLASS REPRESENTATIVES/SENATORS & OFFICE BEARERS OF THE COLLEGE UNION

*(Elections Will Be Held Asper The Decision Of The Hon:Supreme Court Based On The
Recommendations Of The Lyngdoh Committee Report)*

1. Eligibility criteria for candidates

- a. Not less than 75% attendance in the previous semesters
- b. No back papers at the time of election (Those who are awaiting results of revaluation is also not eligible)
- c. For first year students, minimum 75% attendance.
- d. No disciplinary action taken against the candidate by the College /University.
- e. The maximum age of students to legitimately contest an election would be 24 – 25 years

2. Election of class representatives /senators

- a. Number of class representatives/ senators will be one per batch.30% of the total number of representatives/senators is reserved for girls and these classes have been decided, as far as possible, based on the maximum strength of girl students in the respective classes. Hence the following classes are reserved for the lady representative/senators based on the following criteria.

S1 CE, S3 CE, S3 ECE, S5 CE, S5 CSE B,
M1&M3 all branches, S1 MBA, S3&S5 MCA

- b. All the students who have registered and in the roll are eligible to participate in the elections.

3. Election of Class Representatives

The election procedure are as follows:

1. The staff advisors will collect nomination forms from HODs and get them duly filled and signed by the candidates as per schedule given in the circular.

2. These nominations will be verified by the staff advisors as per the criteria in the election notice and election shall be conducted as per the schedule given in the election notice.
3. The nomination forms of the candidates will be marked with votes secured and that of the winning candidates will be certified and signed by respective staff advisors and HODs.
4. These nominations forms will be returned to the RO as per the schedule.

4. Election of Office Bearers of College Union Procedures

- a. All the elected class representatives will assemble in the conference hall on 07.01.2022 at 2.00 pm with necessary ID cards and the slip duly signed by the RO. Mobile phones are not allowed inside the hall.
- b. Nominations will have to be signed by the candidates for the respective posts and will be verified by the Returning Officer (RO)
- c. Cancellation of nominations will be allowed up to time of election.
- d. Elections, if necessary, will be conducted and result will be declared by RO.
- e. The list of elected Office Bearers will be forwarded to the Principal by RO. HODs, staff advisors, students and all other staff are requested to please co-operate wholeheartedly to conduct the election successfully and peacefully. For clarifications, if any, please contact RO.

5. Election Schedule

- Election of Class Representatives / Senators on 07.01.2022 at 9.00 am
Details of elected class representative/senators must be submitted to the returning officer by staff advisors/HODs on or before 10.30 am
- Election of Office Bearers of College Union on 07.01.2022
All elected representatives should assemble in the conference hall at 2pm and the results will be declared by 3.30 pm.

All staff members and students are requested to cooperate for the smooth conduct of the election successfully and peacefully.

Prof. Mohan S

Returning Officer



LOURDES MATHA COLLEGE OF SCIENCE & TECHNOLOGY
COLLEGE UNION ELECTION 2022

ELECTION OF EXECUTIVE COMMITTEE MEMBERS / OFFICE BEARERS

1. The list of office bearers are:

Chairman	From final year representatives [1 No.]
Vice Chairman	From final year representatives [1 No. - GIRL]
Secretary	From pre final representatives[1 No.]
University Union Councilors	From pre final representatives[2 Nos. – 1 BOY , 1 GIRL]
Magazine Editor	From pre final representatives[1 No.]
Arts & Literary Club Secretary	From final year representatives [2 Nos. – 1 BOY, 1 GIRL]
Sports & Games Secretary	One from pre final year [1 No.]

2. After the formal meeting, nominations for the above posts will be invited by RO. Nomination forms will be supplied and it should be duly filled by the candidates and returned to the RO.
3. The filled-up nomination form will be scrutinized by the RO and cancellation, if any, will be done by RO before the election is done.
4. Names of each candidate will be written on the board for each post.
5. There will be **MEET THE CANDIDATE** program for the post of Chairman, Vice-Chairman, Secretary & Magazine Editor.
6. The voting will be by secret balloting i.e., the sealed ballot papers will be supplied by RO and the representatives will be writing their favorite candidate / candidates and will deposit it in the ballot box. Ballot papers will be checked by RO and counting will be arranged. The result will be announced by the RO after observing all necessary formalities.

Prof.Mohan S
RETURNING OFFICER

Dr. P P Mohanlal
PRINCIPAL

LOURDES MATHA COLLEGE OF SCIENCE & TECHNOLOGY

COLLEGE UNION ELECTIONS

NOTICE

Elections of Senators/Councilors (Class representatives) and Office Bearers of the College Union will be held on 07.01.2022 based on the recommendations and procedures laid down in the Lyngdoh Committee Report and the directions of the University.

Prof.Mohan S(CE) has been nominated as the Returning Officer and Prof.PriyaSekhar S (CSE) and Prof.Sabarinath A R(ME)are nominated as Asst.ROs by the college council.

All the staff and students are requested to co-operate to conduct the election successfully and peacefully.

Any activity in connection with the election in the campus should be with the permission of Principal and any violation will be dealt with seriously.

The disciplinary committee of the college will take necessary steps to maintain strict discipline in the campus.

Principal

