

MEETING NO: LMCST/IQAC/2020/02

Venue: Conference Hall

Date: 02/07/2020

Time: 11 am

Sr.No.	Members Present	Signature
1.	Rev. Fr. Dr. Tomy Joseph padinjareveetil (Manager & Director)	
2.	Dr. Mohanlal. P.P, Principal.	
3.	Fr. Philip John, Industry Expert	- online -
4.	Mr. Gopakumar, Member of Professional Society	- online -
5.	Prof. Beshiba Wilson, IQAC co-ordinator	
6.	Prof. Sajitha P, NAAC Head - Criteria 4	
7.	Prof. Binoy Louis, IQAC, ECE	
8.	Prof. Sajitha Krishnan, NBA co-ordinator	- online -
9.	Prof. Resmi. V. Prasad, NAAC Head	
10.	Prof. Annu Rajan, criteria I co-ordinator	
11.	Prof. Sumitha Rani P.R, IQAC, CE	P.R. Sumitha Rani
12.	Prof. Nisha R.S, IQAC, ASH	
13.	Prof. Lekshmy Surentran, Co-Coordinator	
14.	Prof. Sreekala Devi, Welfare Coordinator, IQAC, MBA	- online -
15.	Prof. Rikesh P. Mathew, IQAC, EEE	
16.	Prof. Ambily Jane, IQAC, CSE	- online -
17.	Prof. Selma Joseph, Criteria II, co-ordinator	- online -
18.	Prof. Sajitha Binoy Benjamin, IQAC MBA	- online -
19.	Prof. Sherin Joseph, IQAC, MCA	- Online -
20.	Mr. Anoop. S.S, System Administrator	- online -
21.	Mr. Hari Sivakumar, Student Representative	- online -
22.	Mrs. Tereta James, Librarian	- online -
23.	Prof. Sajitha Krishnam. R, ME	
24.	Prof. Aboys Abraham, ME	

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

LOURDES HILLS, KUTTICAL THIRUVANANTHAPURAM

INTERNAL QUALITY ASSURANCE CELL (IQAC)

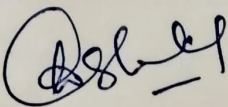
MEETING ON 02.07.2020

Venue : Conference Hall

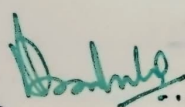
Time : 11.00 am

Agenda

- Welcome IQAC members – IQAC Coordinator
- Confirmation of the minutes of the IQAC meeting held on 29.01.2020
- Discussion on action plan by IQAC.
- Review of NAAC SSR preparation process
- Any other matter


IQAC Coordinator




PRINCIPAL
Dr. P. P. MOHANLAL
PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttical
Thiruvananthapuram

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING HELD ON 02.07.2020 AT 11 AM IN CONFERENCE HALL

(Note: Due to COVID 19, a few members participated through online mode)

- The Principal welcomed the new members, Mr.Gopakumar S (Representative of Professional Society), Former Deputy Director VSSC, Active Member of IEEE for past 33 years and Founder President of IEEE Link and Prof.Sajith Krishnan, NBA Coordinator, LMCST.
- IQAC Coordinator informed that our institution has been registered in NAAC Portal.
- Two sessions of webinar series were conducted by Research Cell and IPR Cell. IQAC suggested conducting more events in the coming semester.
- Decided that the target and attainment levels for CO-PO Attainment calculation must be reviewed by Departmental Advisory Committee (DAC), IQAC and finalized by the Principal.
- KTU External audit of the current semester is to be conducted internally because of COVID situation. Dates suggested for KTU Academic audit – 23.07.2020 and 24.07.2020.
- Programme exit survey feedback must be obtained from 2020 pass out students. Format has been reviewed by NBA team and IQAC. It will be circulated after approved by Principal.
- In order to promote skill based training for faculty members, participation in technical webinars must be increased. Suggested to conduct more training programmes.
- Initiate actions to setup collaboration with foreign institutions.
- Departments must apply for grants for research funding. Prof.Ambily Jane, Prof.Sherin Joseph and Prof.Cibumol Babu may be contacted to know more details about KTU, KSCSTE and AICTE funding.
- Reviewed the process of preparation of SSR for NAAC Accreditation.

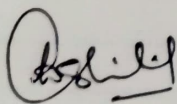
Rajesh P
IQAC Coordinator



Dr. P. R. Jhanlal
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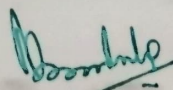
LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACTION TAKEN REPORT
OF MEETING HELD ON 02.07.2020 AT 11 AM IN CONFERENCE HALL

- Informed Research Coordinator to conduct more events through research and IPR cell in the coming semester.
- The target and attainment levels for CO-PO Attainment calculation were finalized by the Principal and circulated among faculty members.
- Dates for KTU External audit of the current semester were finalized as 23.07.2020 and 24.07.2020.
- The programme exit survey feedback (for 2020 pass out students) was approved and circulated among faculty members.
- In order to promote skill based training for faculty members, faculty members were encouraged to participate in webinars. The conduct of training programmes in departments was monitored directly by Principal.
- Submitted proposals to AICTE to provide Grant for Organizing Conference (GOC) and Scheme for Promoting Interests, Creativity and Ethics among Students (SPICES).



IAAC
Coordinator





Principal
Dr. P. P. MOHANLAL

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