

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

LOURDES HILLS, KUTTICAL THIRUVANANTHAPURAM

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING ON 12.02.2021

Mode : Online (Google Meet)

Time :10.30 am

Agenda

- Welcome IQAC members – IQAC Coordinator
- Confirmation of the minutes of the IQAC meeting held on 27.11.2020.
- Discussion on action plan by IQAC.
- Review of NAAC SSR preparation process
- Any other matter



IQAC Coordinator



Principal



MEETING No: LMCST/IGAC/2021/01

Date: 12/02/2021

Time: 10.30 am

Sf.No.	Members Present	Signature
1.	Rev. Fr. Dr. Tomy Joseph Padiyasekhalil Director	
2.	Dr. Mohanlal P.P, Principal	
3.	Mr. Gopakumar, Member, Professional Society	
4.	Mr. Binu Mon James, Local Community member	
5.	Dr. Beshiba Wilson, IGAC Coordinator	
6.	Prof. Nisha O.S, CSE	
7.	Prof. Ambily Jane, CSE	
8.	Prof. Binny Louis, ECE	
9.	Prof. Sherin Joseph, MCA	- ONLINE - Mode
10.	Prof. Ashima C.R, EEE	
11.	Prof. Sajith Krishnan K, ME	
12.	Prof. Achyuth Abraham, ME,	
13.	Prof. Indu Rajan, CE	
14.	Prof. Nisha R. S, ASH.	
15.	Prof. Lekshmy Surendran, ASH	
16.	Prof. Nithya R, MBA	
17.	Prof. Sajitha Binu, MBA	
18.	Prof. Rikesh Mathew, EEE	
19.	Prof. Sumitha Rani, CE	
20.	Prof. Resmi V. Prasad, ME	
21.	Prof. Sajitha P, ECE	
22.	Mr. Jeser A.J, Student representative.	

Meeting platform - Google Meet



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING HELD ON 12.02.2021 AT 10.30 AM

(Mode of conduct: Google Meet)

Sl.No.	Subject and Decision
1	The IQAC Coordinator welcomed all the members to the meeting.
2	Decided to schedule PTA meetings immediately after S6 and S8 B.Tech series tests.
3	Discussion on result analysis and remedial measures to be taken
4	Research Cell initiatives to be strengthened with journal publication and implementation of research incentive scheme
5	It was suggested to conduct cultural and literary programs through Arts club. Conduct of online Onam celebration was discussed.
6	Decided to provide special motivational talk for students.
7	Renewal of MOU with Vinvish Technologies Private Ltd has been discussed.
8	Suggestions to apply for funded projects and get funding support from the Government.
9	Discussions on the Product Development Initiative – 40 proposals were submitted to IEDC and 20 proposals were reviewed.
10	Reviewed about the code of conduct for students and faculty.
11	Discussion on NAAC SSR process.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

OF MEETING HELD ON 12.02.2021 AT 10.30 AM THROUGH ONLINE MODE

Sl.No.	Action taken
1	Schedules for PTA meetings of S6 and S8 were published.
2	Informed faculty members to implement the remedial measures discussed based on result analysis.
3	Informed Research Cell Coordinator to proceed with actions for publication of journal and implementation of research incentive scheme.
4	Informed Arts club coordinator to conduct cultural and literary programs through Arts club.
5	HODs were informed to schedule special motivational talk for students.
6	Action by ME HOD to do the procedures for renewal of MOU with Vinvish Technologies Private Ltd.
7	Suggestions to apply for funded projects and get funding support from the Government have been discussed with the Research Cell.
8	Discussions on the Product Development Initiative – 40 proposals were submitted to IEDC and 20 proposals were reviewed. Informed concerned faculty members to speed up the process.
9	Reviewed about the code of conduct for students and faculty and the code of conduct was finalised.
10	NAAC Criterion Heads explained the data collection process and current stage of NAAC process.



IQAC Coordinator



Principal

