

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

LOURDES HILLS, KUTTICAL THIRUVANANTHAPURAM

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING ON 28.04.2021

Mode : Online (Google Meet)

Time :10.30 am

Agenda

- Welcome IQAC members – IQAC Coordinator
- Confirmation of the minutes of the IQAC meeting held on 12.02.2021
- Discussion on action plan by IQAC.
- Review of NAAC SSR preparation process
- Any other matter



IQAC Coordinator



Principal



MEETING No: LMCST/IBAG/2021/02

Date: 28/4/2021

Time: 10.30 AM.

Mode of Conduct:

Google Meet.

Sl. No.	Members Present	Signature
1.	Rev. Fr. Dr. Tomy Joseph Padinjareveetil Manager of Director	
2.	Rev. Fr. Dr. Sony Mundanadackal Executive Director	↑
3.	Rev. Fr. Avies Edachethra	
4.	Dr. Mohanlal P.P, Principal	
5.	Mr. Binumon James, Local Society member	
6.	Dr. Beshiba Wilson, IBAC Coordinator	
7.	Mr. Jeses A.J., Chairman, Student Union Council	
8.	Mr. Jibu Mohan Nair, Alumni Representative	
9.	Mr. Philip John, Industry expert	
10.	Mr. Aebiysh Abraham, IBAC dept. Co, ME	
11.	Mr. Sajith Krishnan, IBAC dept. Co, ME	
12.	Mrs. Lakshmy Suresh, Criterion II Coordinator	
13.	Mrs. Resmi V. Prasad, Criterion VII Coordinator	
14.	Mrs. Sajitha Binu, IBAC Co, MBA	
15.	Mrs. Binny Louis, IBAC dept. Co, FEE	
16.	Mrs. Indu Rajan, Criterion I Coordinator	
17.	Mrs. Nisha R.S, IBAC dept Co, ASH	
18.	Mrs. Sajitha P, Criterion IV Coordinator	
19.	Mrs. Sunitha Rani, IBAC dept Co, CE	
20.	Mrs. Nisha O.S, Criterion V Coordinator	
21.	Mr. Rikesh P. Mathew, IBAC dept. Co FEE	
22.	Mrs. Sherin Joseph, IBAC dept. Co, MCA	
23.	Mrs. Ambily Jane, IBAC dept. Co, CSE	↓



LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING HELD ON 28.04.2021 AT 10.30 AM

(Mode of conduct: Google Meet)

Sl.No.	Subject and Decision
1	The IQAC Coordinator welcomed all the members to the meeting.
2	Confirmation of previous IQAC meeting was done.
3	Discussion on e-Governance documentation and its approval.
4	Review of Vision and Mission statements of the institution.
5	Suggestion to conduct activities through IPR Cell.
6	Discussion on conduct of FDPs and Conferences in the next semester.
7	To enhance the overall research environment in the institution, it was suggested that departments must initiate the submission of major and minor funding proposal to government and other funding agencies for the academic year 2021-2022.
8	Discussion on conduct of classes and student evaluations through online mode.
9	Discussions on NAAC review process.

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

OF MEETING HELD ON 28.04.2021 AT 10.30 AM THROUGH ONLINE MODE

Sl.No.	Action taken
1	The e-Governance documentation was reviewed and approved by the IQAC Committee.
2	The Vision and Mission statements of the institution were finalised.
3	Informed IPR Cell Coordinator to conduct activities and provide awareness to students about IPR Cell..
4	Action by HoDs to submit action plan on conduct of FDPs and Conferences in the next semester to Principal.
5	Research Cell Coordinator was entrusted to submit the deadlines for project funding proposals by AICTE, KSCSTE and DST and circulate among faculty members. HoDs and faculty members were encouraged to submit proposals for the same.
6	Principal informed that online classes are satisfactory and student evaluations are conducted smoothly.
7	NAAC Criterion Heads informed about the updations of NAAC process.



IQAC Coordinator



Principal

