

LOURDES MATHA COLLEGE OF SCIENCE AND  
TECHNOLOGY

Lourdes Hills, Kuttichal P.O.,

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## STUDENTS GRIEVANCE AND APPEAL COMMITTEE

### MINUTES OF MEETING

Students Grievance and Appeal Committee conducted an online meeting with the members and student representatives of various departments on 12/6/2021. The meeting commenced at 5- pm. The video link of the meeting is given below

[https://drive.google.com/file/d/1yi7\\_QblEgkQCD\\_vqK\\_cRobV51ZE0v6NK](https://drive.google.com/file/d/1yi7_QblEgkQCD_vqK_cRobV51ZE0v6NK)

1. Review of previous minutes
2. Grievances from all departments
3. Any other matters

#### Members Present

##### Faculty

1. Prof.Lekshmy Surendran (Chairperson)
2. Prof. Sheeja Beevi CSE Dept
3. Dr. Syamnath, MBA Dept
4. Prof Anjana J,MCA Dept
5. Prof. Jayaram ME Dept.
6. Prof Jinju Joy, EC Dept
7. Prof Indu Rajan CE Dept
8. Prof .Ashitha M EEE Dept


##### Student Representatives

1. Abhirami , T2 MBA
2. Anu Fathima, S6 MCA
3. Anishma A S, S8CE
4. Arya S Baiju ,S6 EC
5. Sayujiya , S2 EC
6. Aarsha B R, S8 CS

7. Swathy S2CS
8. Mahesh Krishna V S S8EEE
9. Arjun Murugan S4 ME
10. Aravind S6 ME
11. Ganesh S8 ME

The following are the points discussed in the meeting and action was taken.

| Sl.no | Grievance discussed  | Action Taken   |
|-------|--|--|
| 1     | Student representatives from all departments enquired about the refund of the previous semester exam registration fee.         | After clarifying with KTU and college office it is communicated to students that KTU didn't refund the previous semester exam registration fee   |
| 2     | Students from all departments expressed that they are stressed of online classes.  | After communicating with all HOD's and IQAC coordinator it is suggested to circulate motivational videos from AICTE website and stress reliving classes during the academic session.<br>MCA department already started remedial measures to alleviate academic stress of students by reducing frequency of extra classes |
| 3     | Students raised anxiety about attendance shortage of some students during online class due to network issues.                  | It is discussed with concerned faculty members and they assured to consider it positively.   |
| 4     | Students complained about the strain in copying lab records and they requested to give more time for the completion of records | It is discussed with concerned faculty members handling lab session and they assured to give adequate time.  |

  
Chairperson

Copy to:  
All Members





Principal

**PRINCIPAL**  
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