

LOURDES MATHA COLLEGE OF SCIENCE & TECHNOLOGY

LOURDES HILLS, KUTTICAL, THIRUVANANTHAPURAM

INTERNAL QUALITY ASSURANCE CELL (IQAC)

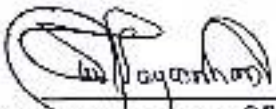
MEETING ON 28.06.2022

MODE: HYBRID


TIME: 10:15AM

Agenda

- Welcome IQAC members – IQAC Co-ordinator
- Confirmation of the minutes of the IQAC meeting held on 30.03.2022
- Discussion on the action plan by IQAC
- Result Analysis
- ISO Team Visit
- Review of KTU Audit and NAAC
- Suggestions/ Feedback of Members
- Any other matter


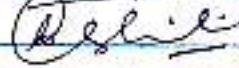
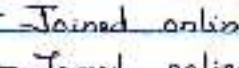
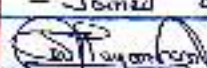
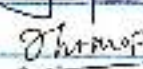

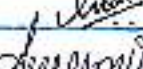

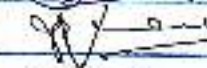
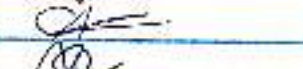
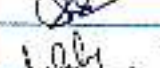

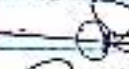

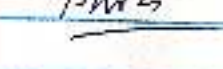



Co-ordinator (IQAC) 28/6/22




Principal

PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttikal P.O.,
Thiruvananthapuram Dist. 695 574

MEETING No: LMCST | IQAC | 2022 | 02Date : 28.06.2022Time : 10:15amMode of Conduct : hybrid

Sl. No.	Members Present	Signature
1.	Rev. Fr. Bejoy Arackal	
2.	Rev. Fr. Dr. Emmanuel Christo Neeramparambil	
3.	Dr. Beshiba Wilson, Principal	
4.	Mr. Binumon James, Law Society member	- Joined online -
5.	Mr. Jibu Mahan Nair, Alumni representative	- Joined online -
6.	Dr. Sunil J, IQAC Co-ordinator	
7.	Thomas Mathew Syroth	
8.	Maria Mathew	
9.	Indu Rajan, NAAC Criteria 2	
10.	AEBYON KORANAM	
11.	Dr. Smitha J.C.	
12.	Prof. Konestha J.B.	
13.	Ms. Anoopals	
14.	SHERIN JOSEPH	
15.	Ambily Jane	
16.	Nisha AS	
17.	Dr. Johnson Y	
18.	Ms. Bismi K. Charleys	
19.	Philip John	
20.		

LOURDES MATHIA COLLEGE OF SCIENCE & TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING HELD ON 28.06.2022 AT 10:15AM

(Mode of Conduct: Hybrid)

Sl. No	Subject and Discussion
1	IQAC Co-ordinator welcomed the IQAC members
2	The minutes of the IQAC meeting held on 30.03.2022 were confirmed
3	Discussed about the audit findings made by the ISO team visited on 10.05.2022
4	The next ISO internal audit may be conducted during the month of September 2022
5	Discussion on the KTU external audit conducted on 16-06-2022.
6	Report on status of NAAC was discussed and Principal informed that we are expecting the NAAC peer team visit by September 2022.
7	Importance of NBA accreditation was discussed and informed the two eligible departments (CSE and CE) to start preparing for the same.
8	University results for all the batches were analysed and discussed about the importance of improving the pass percentage. Special thrust on points like Student's peer group formation, discipline, frequent interaction with parents was discussed.
9	In order to improve the research aptitude of the college, it was suggested to publish atleast one paper per year by the faculty members.
10	Discussion on conduct of atleast one FDP per year for the faculty members.
11	Discussion on signing MoU with Core Industries for conducting Internships for the students.
12	Improving the quality of students project by encouraging the students to have more industry projects and work towards Patents and publications.
10.	Career counselling activities for all branches to be initiated through Placement Cell
11	Technical activities through department association to be initiated. Focus on interpersonal skills and overall development also.
12	Student representative pointed out the following suggestions

	<ul style="list-style-type: none"> • Improve the cultural activities like arts, sports, exhibitions etc. Also prepare cultural events calendar. • Improve the canteen facilities • Improve the usage of social media for the publicity of the college • Maintenance of infrastructure and other facilities • Reintroduce the workbnok system.
13	All DeptHoDs are requested to plan Academic activities such as Add- on programs, workshops, summer internships for students, faculty development programs for the year 2022-2023

W. Jayaraman
28/6/22
IQAC Co-ordinator



A. J. J. J.
Principal

PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourdes Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 595 574

**ACTION TAKEN REPORT OF MEETING HELD ON 28.06.2022 AT
10.15 AM THROUGH HYBRID MODE**

Sl. No	Action Taken
1	NAAC Criterion Heads were informed about the updations of NAAC process.
2	One-week training programme for NBA accreditation can be started soon after the NAAC peer team visit which is expected during the month of September 2022.
2	Informed HoDs to take necessary action to improve the pass percentages like forming Students peer group for learning, preparing and giving question banks, special online classes for low performing students, uploading videos for difficult and important topics.
3	Special steps were taken for implementing discipline among students in the campus.
4	Performance Appraisal shall be submitted by the faculty every year.
5	Decided to provide special incentives for the successful submission of Patents.
6	Informed HoDs to plan for conducting FDP during the semester break.
7	Steps were taken to increase the number of MoUs with the industry which will help the students to do their internships according to their area of interest.
8	Decided to use the social medias like facebook, Instagram, youtube for the publicity of the college.
9	Informed all HoDs to take initiative to provide workbook which contains important questions for all the subjects.
10	All DeptHoDs are requested to plan Academic activities such as Add- on programs, workshops, summer internships for students, faculty development programs for the year 2022-2023


28/6/22
IQAC Co-ordinator




Principal

PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kancharu P.O.,
Tirthahalli Taluk, Tumkur Dist. 562 377