

LOURDES MATHA COLLEGE OF SCIENCE AND  
TECHNOLOGY

Lourdes Hills, Kuttichal P.O,

Thiruvananthapuram, Kerala - 695 574

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STUDENTS GRIEVANCE AND APPEAL COMMITTEE

MINUTES OF MEETING

Students Grievance and Appeal Committee conducted a meeting with the members and student representatives of various departments at the board room on 9/11/2022. The meeting commenced at 12.30- pm.

**Agenda**

- 1.Review of previous minutes
- 2.Grievances from all departments
- 3.Any other matters

The following are the points discussed in the meeting and action was taken.

Sl.no	Grievance discussed	Action Taken
1	Excess glare of light from outside blocks the clear view of black board in the S5 (EC) and S1(ME) classroom.	The classroom is properly furnished and the problems has been rectified.
2	Students reported that few fans are not working properly in the S3 civil classroom. Repositioning of fans in S5 civil classroom is requested.	Remedial measures were taken and the problems has been resolved
3	Shortage of water cans in the class near civil drawing hall and first floor of computer science block	Water cans were provided in the concerned departments.

Rectified  
A. A.

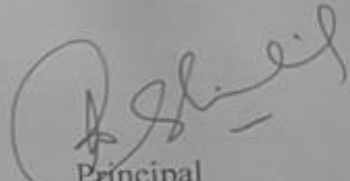
4	Food is not served on time in canteen due to the shortage of canteen staff.	The problem has been brought to the notice of the Director for further action.	
5	Students requested the usage of mobile phones for making google pay in the canteen and also during project work	Permission granted	
6	Dining area provided for girls and boys (EC, EEE, CE) is not sufficient to accommodate all students.  MCA students requested for 2 dining tables in their dining hall.	Students are allowed to use their class rooms without mess.  5 dining tables were provided in the main dining hall.	Rectified A.H. Rectified A.P.
7	Students are facing the problem of echo in S5 EEE class room	The class room is properly furnished and ventilated to rectify the problem	Rectified A.H.
8	Students requested for a bike shed.	The problem has been brought to the notice of the Director. Bike shed will be available after the completion of the proposed auditorium.	
9	Students raised the question regarding the conduction of Fresher's day .	Principal permitted the conduction of Department wise Fresher's day .	
10	MBA students reported their difficulty in using unhygienic small washrooms (boys and girls).	The problem has been brought to the notice of the Director and immediate action will be taken.	rectified
11	MBA students requested the provision of remote control for the smooth functioning of Air conditioner in the first and second year class rooms.	Informed the office superintendent and necessary actions taken to provide remote controls	Not rectified
12	The improper wiring and the faulty sockets affects the working of projectors in the first and second year MBA classes	Concerned persons are directed by the office superintendent to rectify the problems.	

13	MBA students reported the overcrowding of college bus (bus no. 12- Poonthura)	Informed the Director for further action.
14	MCA students requested to enable GITHUB to upload their project work. They complained the improper working of internet ports	Proper action has been taken by the System administrator
15	Filthy smell from the boys wash room , near MCA lab needs to be eliminated	Necessary action has been taken

recd. filed.

Recd. filed  
AI

  
Chairperson

  
Principal

Copy to:  
All Members



**PRINCIPAL**  
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