

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

(Affiliated to APJ Abdul Kalam Technological University)

ELECTION NOTIFICATION

Date: 09.02.2026

Election to the College Union for the Academic year 2025–2026

Sub: - Election to College Union in the affiliated college of the University for the Academic Year, 2025-26 - Reg.

Ref: - 1. Chapter 4, Statue 6 of the APJ Abdul Kalam Technological University First Statutes.
2. U.O.No. 209/2026/KTU dated 03.02.2026.

Ref:

1. University Election Schedule issued by APJ Abdul Kalam Technological University
2. College Office Order issued by the Principal appointing the Returning Officer for the conduct of College Union Elections
3. KTU Statutes and Election Manual
4. Guidelines of the J. M. Lyngdoh Committee accepted by the Hon'ble Supreme Court of India

As per references cited above, it is hereby notified that the Election for the constitution of College Union for the Academic Year 2025-26 will be conducted in this institution as per the schedule and guidelines detailed below.

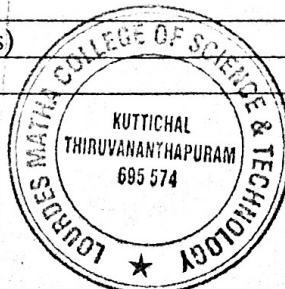
The election shall be conducted in **Parliamentary Mode**.

Parliamentary mode of election refers to a decentralized system of election in which students of each class in an institution choose their representatives through the mode of secret ballot, who in turn elect the Executive Members of the Union from among themselves through the mode of secret ballot.

Positions in the College Union Executive Committee to which Elections are conducted

POSTS TO BE FILLED

Sl. No.	Name of Post	No. of Seats
1	Chairperson	1
2	Vice Chairperson	1
3	General Secretary	1
4	Magazine Editor	1
5	Arts Club Secretary	1
6	University Union Councillor(s)	2
7	Women Representatives	2



Principal
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8	8.1.UG Degree Representative – (B Tech / Civil Engineering)	1
	8.2.UG Degree Representative – (B Tech / Computer Science and Engineering)	1
	8.3.UG Degree Representative – (B Tech / Mechanical Engineering)	1
	8.4.UG Degree Representative – (B Tech / Electrical and Electronics Engineering)	1
	8.5.UG Degree Representative – (B Tech / Electronics and Communication Engineering)	1
	8.6.UG Degree Representative – (B Tech / Computer Science with Artificial Intelligence)	1
9	9.1 PG Degree Representative – (Master of Business Administration)	1
	9.2 PG Degree Representative – (Master of Computer Applications)	1

Note: All the posts are Executive Posts.

Posts having Sl. No. 1, 2, 3, 4, and 5 are Office Bearer posts.

Positions in the College Union to which elections are not conducted: -

(1) One girl student belonging to Scheduled caste/Scheduled Tribe nominated by the College Union Executive Committee if in the absence of an elected girl student belonging to Scheduled caste/Scheduled Tribe.

(2) Patron cum Treasurer

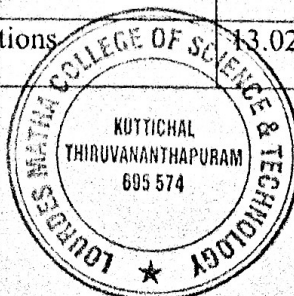
(3) Staff Advisor

(4) One Student who is the Sports Secretary nominated by the College Union Executive Committee.

SCHEDULE OF EVENTS (Parliamentary Mode)

Stage 1 – Election of Class Representatives

Sl. No.	Programme / Item	Date	Time
1	Date of Notification	09.02.2026	-
2	Publication of Electoral Roll for each class	10.02.2026	1.00 pm
3	Last date and hour for filing complaints regarding Electoral Roll	11.02.2026	11.00 am
4	Publication of final Electoral Roll of each class	11.02.2026	4.00 pm
5	Last date and hour for receipt of nominations	13.02.2026	2.00 pm
6	Scrutiny of nominations	13.02.2026	2.05 pm onwards
7	Publication of list of valid nominations	13.02.2026	After 6.00 pm



Handwritten signature and date:
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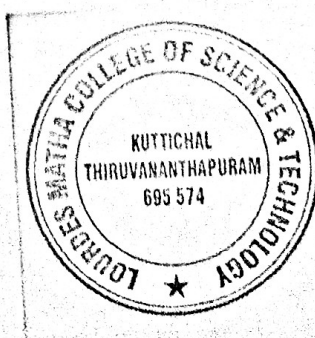
8	Withdrawal of candidature / nomination	16.02.2026	11.00 am
9	Publication of final list of candidates	16.02.2026	4.00 pm
10	Polling of votes (Class-wise)	20.02.2026	10.00 am – 11.15 am
11	Scrutiny and counting of votes	20.02.2026	11.30 am
12	Declaration of results	20.02.2026	Within 15 minutes of finishing counting

Stage 2 – Election of College Union Executive Committee Members

Sl. No.	Programme / Item	Date	Time
13	Publishing of Electoral Roll of elected class representatives	20.02.2026	1.00 pm
14	Filing nominations to College Union posts	20.02.2026	1.15 pm – 2.00 pm
15	Scrutiny of nominations	20.02.2026	2.05 pm – 2.55 pm
16	Publication of list of valid nominations	20.02.2026	3.00 pm
17	Withdrawal of candidature / nomination	20.02.2026	3.00 pm – 3.15 pm
18	Publication of final list of candidates	20.02.2026	3.30 pm
19	Polling of votes	20.02.2026	4.00 pm – 4.50 pm
20	Scrutiny & counting of votes	20.02.2026	5.00 pm onwards
21	Declaration of results	20.02.2026	Within 1 hour of finishing counting

Eligibility to take part in Elections –

The names of all the students who are on the KTU portal of the College as on the date of publication of the election notification shall be included in the electoral rolls and shall be eligible to participate and contest in the elections:



[Signature]
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GUIDELINES FOR THE CONDUCT OF COLLEGE UNION ELECTIONS 2025-26

Attendance Eligibility for College Union Elections

Attendance eligibility shall be assessed exclusively on the basis of the last completed semester of the programme. Attendance of the ongoing/current semester shall not be considered for any purpose relating to election eligibility.

The minimum attendance required for eligibility shall be as follows:

- Male students: 75%
- Female students: 73%
- Students with benchmark disabilities (PwD): 70%

Eligible attendance may include approved condonation of attendance, as per the norms prescribed by the University.

- Students who have been granted University-approved duty leave, and who thereby attain the prescribed minimum attendance, shall also be considered eligible for contesting the election.

The attendance eligibility condition shall be mandatory and uniformly applicable to:

- Candidate
- Proposer
- Secunder

Age Eligibility

- The upper age limit for contesting College Union Elections is:
UG / PG students: Not exceeding 27 years

Academic Arrears for contesting College Union Elections only if all of the following conditions are satisfied:

a) The candidate has passed all subjects of the completed semesters, the results of which have been declared by the University, as on the date of filing the nomination.

b) The candidate has appeared for all regular examinations of the completed semesters and has not been absent from any regular examination, including examinations whose results are pending as on the date of filing nomination.

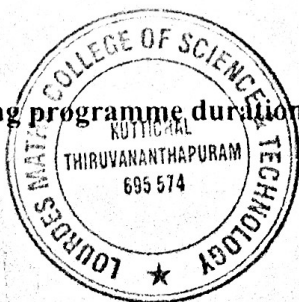
c) Subjects of the last completed semesters for which results have not yet been declared by the University as on the date of filing nomination shall not be taken into account for determining academic eligibility, provided the candidate has appeared for such examinations.

d) The following shall not be considered for the purpose of assessing academic eligibility of candidates:

- o Digital 101 MOOC course included in the 2024 curriculum
- o Minor courses
- o Honours courses

Limit on number of contests during programme duration

Permitted Options



B. J. J.
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Option 1

- Once for an Office Bearer post, and
- Once for an Executive Committee post (*other than Office Bearer posts*)

Maximum: Two (2) contests during the entire programme duration

OR

Option 2

- Twice for Executive Committee posts (*other than Office Bearer posts*)

Maximum: Two (2) contests during the entire programme duration

Nomination Form

Nomination is in the prescribed form. The nomination form shall be complete in all respects, including:

- Candidate details
- Proposer and seconder details
- Required signatures and declarations

Rejection of Nominations

The following nominations shall be rejected without further notice:

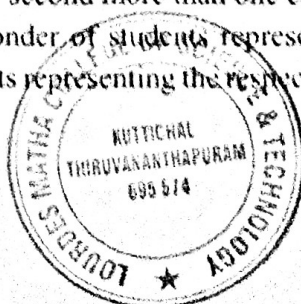
- Incomplete or incorrect nomination forms
- Nomination forms not submitted in a sealed cover
- Nomination forms submitted after the scheduled date and time notified by the Returning Officer

Withdrawal of Candidature

- Withdrawal will only be permitted if submitted in person by the candidate in writing, accompanied by a copy of their college identity card.
- Once the withdrawal is submitted, it is considered final and cannot be revoked.

General Instructions

- The College Union Election shall be conducted strictly in accordance with:
 - KTU Statutes and Election Manual
 - All University orders, circulars, and guidelines issued from time to time in connection with College Union Elections
 - The guidelines for students' elections in colleges framed by the **J. M. Lyngdoh Committee**, as approved by the Hon'ble Supreme Court of India, shall be strictly followed.
- The Returning Officer shall prepare an Electoral Roll of all students of each class and a consolidated Electoral Roll of all students of the college belonging to all classes.
- Incomplete or incorrect nomination forms, nominations not submitted in sealed cover, and nominations submitted after the scheduled date and time shall be rejected.
- No elector shall propose or second more than one candidate for the same post.
- The proposer and the seconder of students representing female students' constituencies shall only be female students representing the respective constituencies and for the purpose,



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separate Electoral Roll of female students shall be prepared for the respective constituencies.

- Where elections are conducted in Parliamentary Mode, the proposer and the seconder of students contesting as candidates of class representatives shall belong to the Electoral Roll of the same class.
- The Model Code of Conduct shall come into force with immediate effect from the date of this notification.
- Students facing or who have faced disciplinary action are not eligible to contest the election
- A student who is under suspension from the college as on the date of polling shall not be eligible to vote in the College Union Elections.
- After the expiry of the withdrawal period, a student shall be permitted to contest as a candidate for only one (1) post at a time in a College Union Election.

Recounting

Any candidate or his authorized representative may immediately after completion of the scrutiny and counting request in writing to the Returning Officer to re-scrutiny or recount the votes received by all or any of the candidates and the Returning Officer shall rescrutiny or recount the same accordingly.

Tie Breaker Rule

In the event of a tie, where two or more candidates secure an equal number of valid votes for a vacancy, the Returning Officer shall decide the result by drawing lots among such candidates, and the candidate selected by lot shall be declared duly elected to the vacancy.

Assistant Returning Officer

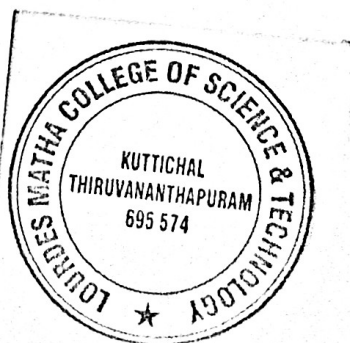
ANJANA THAMPY.S

Returning Officer

RENU V.

Principal

Dr. Beshiba Wilson



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