

LOURDES MATHA COLLEGE OF SCIENCE AND TECHNOLOGY

(Affiliated to APJ Abdul Kalam Technological University)

ELECTION NOTIFICATION

Date: 05.10.2026

Election to the College Union for the Academic year 2026-2027

Sub: - Election to College Union in the affiliated college of the University for the Academic Year, 2026-27 - Reg.

Ref: -

1. Chapter 4, Statue 6 of the APJ Abdul Kalam Technological University First Statutes.
2. Election Manual of the University.
3. U.O. No. 2354/2026/KTU dated 01.10.2026.
4. Lyngdoh Committee recommendations approved by the Hon'ble Supreme Court of India.
5. University Election Notification and Schedule dated 04.10.2026, issued by APJ Abdul Kalam Technological University.
6. College Office Order No. LMCST/2026/377 dated 05.10.2026, issued by the Principal appointing the Returning Officer for the conduct of College Union Election.

With reference to the University Election Schedule and orders cited above, it is hereby notified that the Election to the post in the College Union for the Academic Year 2026-27 will be conducted in this institution as per the schedule and guidelines detailed below.

The election shall be conducted in **Parliamentary Mode**.

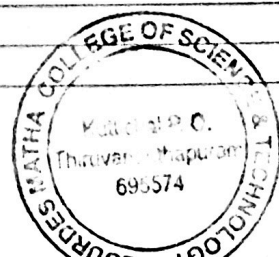
Parliamentary mode of election refers to a decentralized system of election in which students of each class in an institution choose their representatives through the mode of secret ballot, who in turn elect the Executive Members of the Union from among themselves through the mode of secret ballot.

Positions in the College Union Executive Committee to which Elections are conducted

POSTS TO BE FILLED

Sl. No.	Name of Post	No. of Seats
1	Chairperson	1
2	Vice Chairperson	1
3	General Secretary	1
4	Magazine Editor	1
5	Arts Club Secretary	1
6	University Union Councillor(s)	2
7	Women Representatives	2
8	8.1.UG Degree Representative	1

PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Kourde Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 695 574



	8.2.UG Degree Representative – (B Tech / Computer Science and Engineering)	1
	8.3.UG Degree Representative – (B Tech / Computer Science and Engineering (Artificial Intelligence))	1
	8.4.UG Degree Representative – (B Tech / Electronics and Communication Engineering)	1
	8.5.UG Degree Representative – (B Tech / Electrical and Electronics Engineering)	1
	8.6.UG Degree Representative – (B Tech / Mechanical Engineering)	1
9	9.1 PG Degree Representative – (Master of Business Administration)	1
	9.2 PG Degree Representative – (Master of Computer Applications)	1

Note: All the posts are Executive Posts.

Posts having Sl. No. 1, 2, 3, 4, and 5 are Office Bearer posts.

Positions in the College Union to which elections are not conducted: -

- (1) One girl student belonging to Scheduled caste/Scheduled Tribe nominated by the College Union Executive Committee if in the absence of an elected girl student belonging to Scheduled caste/Scheduled Tribe.
- (2) Patron cum Treasurer
- (3) Staff Advisor
- (4) One Student who is the Sports Secretary nominated by the College Union Executive Committee.

SCHEDULE OF EVENTS (Parliamentary Mode)

Stage 1 – Election of Class Representatives

Sl. No.	Programme / Item	Date	Time
1	Date of Notification	05.10.2026	-
2	Date of publication of Electoral Roll for each class	06.10.2026	1.00 pm
3	Last date and hour for filing complaints regarding Electoral Roll of each class	07.10.2026	11.00 am
4	Publication of final Electoral Roll of each class	07.10.2026	4.00 pm
5	Last date and hour for receipt of nominations for election of each class representatives	09.10.2026	2.00 pm
6	Scrutiny of nominations	09.10.2026	2.05 pm Onwards
7	Publication of list of valid nominations for election of each class representatives	09.10.2026	After 6.00 pm
8	Withdrawal of Candidature / Nomination	12.10.2026	11.00 am

[Handwritten Signature]
5/10/26

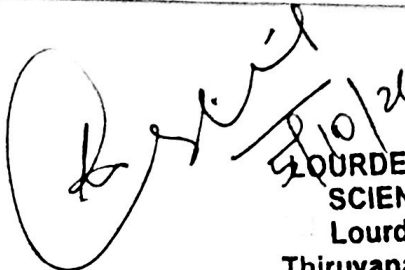
PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 695 574



9	Publication of final list of candidates for election of each class representatives	12.10.2026	4.00 pm
10	Polling of votes for Class Wise Election (Class Representative)	16.10.2026	09.15 am – 10.30 am
11	Scrutiny and counting of votes for Class Wise Election for election of class representatives	16.10.2026	10.35 am onwards or in the event that polling is not completed by then, immediately up on completion of the polling process.
12	Declaration of results of election of class representatives	16.10.2026	Within 15 minutes of finishing counting of votes.

Stage 2 – Election of College Union Executive Committee Members

Sl. No.	Programme / Item	Date	Time
13	Publishing of Electoral Roll of elected class representatives	16.10.2026	12.00 pm to 12.15 pm
14	Time for filing nominations to various positions of the College Union	16.10.2026	12.15 pm to 1.30 pm
15	Scrutiny of nominations	16.10.2026	1.40 pm to 2.20 pm
16	Publication of list of valid nominations	16.10.2026	2.50 pm
17	Withdrawal of Candidature / Nomination	16.10.2026	3.00 pm to 3.15 pm
18	Publication of final list of candidates	16.10.2026	3.30 pm
19	Polling of votes	16.10.2026	4.00 pm to 4.45 pm
20	Scrutiny & counting of votes	16.10.2026	05.00 pm onwards or in the event that polling is not completed by then, immediately up on completion of the polling process.


PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 695 574



21	Declaration of results	16.10.2026	Within 1 hour of finishing counting of votes
----	------------------------	------------	--

Eligibility to take part in Elections –

The names of all the students who are on the KTU portal of the College as on the date of publication of the election notification shall be included in the electoral rolls and shall be eligible to participate and contest in the elections:

GUIDELINES FOR THE CONDUCT OF COLLEGE UNION ELECTIONS 2025–26

Attendance Eligibility for College Union Elections

Attendance eligibility shall be assessed exclusively on the basis of the last completed semester of the programme. Attendance of the ongoing/current semester shall not be considered for any purpose relating to election eligibility.

The minimum attendance required for eligibility shall be as follows:

- Male students: 75%
- Female students: 73%
- Students with benchmark disabilities (PwD): 70%

Eligible attendance may include approved condonation of attendance, as per the norms prescribed by the University.

- Students who have been granted University-approved duty leave, and who thereby attain the prescribed minimum attendance, shall also be considered eligible for contesting the election.

The attendance eligibility condition shall be mandatory and uniformly applicable to:

- Candidate
- Proposer
- Secunder

Age Eligibility

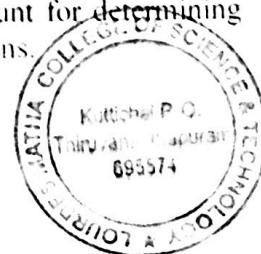
- The upper age limit for contesting College Union Elections is:
UG / PG students: Not exceeding 27 years

Academic Arrears for contesting College Union Elections only if all of the following conditions are satisfied:

- a) The candidate has passed all subjects of the completed semesters, the results of which have been declared by the University, as on the date of filing the nomination.
- b) The candidate has appeared for all regular examinations of the completed semesters and has not been absent from any regular examination, including examinations whose results are pending as on the date of filing nomination.
- c) Subjects of the last completed semesters for which results have not yet been declared by the University as on the date of filing nomination shall not be taken into account for determining academic eligibility, provided the candidate has appeared for such examinations.

[Handwritten signature]
5/10/26

PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 695 574



d) The following shall not be considered for the purpose of assessing academic eligibility of candidates:

- o Digital 101 MOOC course included in the 2024 curriculum
- o Minor courses
- o Honours courses

Limit on number of contests during programme duration

Permitted Options

Option 1

- Once for an Office Bearer post, and
- Once for an Executive Committee post (*other than Office Bearer posts*)

Maximum: Two (2) contests during the entire programme duration

OR

Option 2

- Twice for Executive Committee posts (*other than Office Bearer posts*)

Maximum: Two (2) contests during the entire programme duration

Nomination Form

- Nomination papers shall be submitted in the prescribed form, duly proposed and seconded, in the prescribed sealed cover and within the notified date and time.
- **It is the responsibility of the candidate to ensure that their nomination forms are complete and accurate in all respects, including:**
 - Candidate details
 - Proposer and seconder details
 - Required signatures and declarations
- Any incomplete or incorrect particulars may affect the validity of the nomination during scrutiny.
- Nominations submitted after the scheduled date and time shall not be accepted.
- Where no valid nomination is received from a class within the prescribed time, the Returning Officer shall declare that no election is conducted for that class.

Withdrawal of Candidature

- Withdrawal will only be permitted if submitted in person by the candidate in writing, accompanied by a copy of their college identity card.
- Once the withdrawal is submitted, it is considered final and cannot be revoked.


5/10/26

PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 695 574



Class Representatives

- The number of Class Representatives depends on student strength and gender composition
 - UG class with strength $\leq 20 \rightarrow$ One Class Representative (General)
 - Mixed UG class with strength $> 20 \rightarrow$ Two (2) Class Representatives, namely:
One Class Representative (General), and
One Class Representative (Lady - Reserved)
- All students of the class, irrespective of gender, shall be eligible to vote for the **General seat**.
- Only female students are permitted to vote for the **Lady Reserved seat**.

Class Representative – General Seat

1. Any **student** of the concerned class may contest.
2. Candidates may be **Male, Female, or Transgender**.
3. The nomination shall be proposed and seconded by any two students of the same class, irrespective of gender.
4. All students of the class, irrespective of gender, shall be eligible to vote for the General seat.
5. Elected student can participate in elections of Phase II for General Category post
6. The post of Vice-Chairperson shall be contested only by a female Class Representative elected under the General Category.

Class Representative – Lady Reserved Seat

1. Only a **female student** of the concerned class may contest.
 2. The nomination shall be proposed and seconded by female students of the same class.
 3. Only female students of the class shall be eligible to vote for the Lady Reserved seat.
 4. Elected student can participate in elections of Phase II for Women Representatives.
- A Class Representative elected for Phase II election under the **Lady-Reserved Category** cannot contest for the post of **Vice-Chairperson** or any other **General-Category** post.

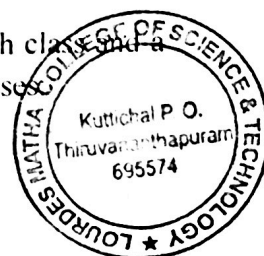
Postgraduate (PG) class:

One (1) Class Representative shall be elected from each class, irrespective of gender composition.

General Instructions

- The College Union Election shall be conducted strictly in accordance with:
 - KTU Statutes and Election Manual.
 - All University orders, circulars, and guidelines issued from time to time in connection with College Union Elections.
 - The guidelines for students' elections in colleges framed by the **J. M. Lyngdoh Committee**, as approved by the Hon'ble Supreme Court of India, shall be strictly followed.
- The Returning Officer shall prepare an Electoral Roll of all students of each class and a consolidated Electoral Roll of all students of the college belonging to all classes.


PRINCIPAL
LOURDES MATHA COLLEGE OF
SCIENCE & TECHNOLOGY
Lourde Hills, Kuttichal P.O.
Thiruvananthapuram Dist. 695 574



- Only students included in the **Final Electoral Roll** shall be eligible to vote or contest/propose in the College Union Elections.
- If any student, whose name is removed from the KTU portal of the College, he/she shall not be eligible to vote in the elections or contest the elections, even if he/she is included in the electoral rolls.
- It is the **responsibility of the student** to verify that the **name displayed in the Electoral Roll is correct** before filing the nomination paper.
- Incomplete or incorrect nomination forms, nominations not submitted in sealed cover, and nominations submitted after the scheduled date and time shall be rejected.
- No elector shall propose or second more than one candidate for the same post.
- The proposer and the seconder of students representing female students' constituencies shall only be female students representing the respective constituencies and for the purpose, separate Electoral Roll of female students shall be prepared for the respective constituencies.
- Where elections are conducted in Parliamentary Mode, the proposer and the seconder of students contesting as candidates of class representatives shall belong to the Electoral Roll of the same class.
- If there are no sufficient female students elected as Class Representatives under the General Category to fill the post of Vice-Chairperson, the Executive Committee shall have the power to nominate one female student as Vice-Chairperson from among the elected Class Representatives under the Female/Lady-Reserved Category, as the circumstances may necessitate.
- The Model Code of Conduct shall come into force with immediate effect from the date of this notification.
- Students facing or who have faced disciplinary action are not eligible to contest the election
- A student who is under suspension from the college as on the date of polling shall not be eligible to vote in the College Union Elections.
- After the expiry of the withdrawal period, a student shall be permitted to contest as a candidate for only one (1) post at a time in a College Union Election.

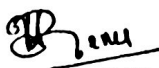
Recounting

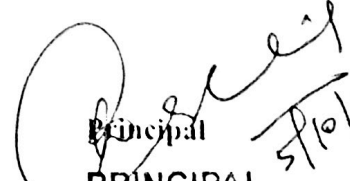
Any candidate or his authorized representative may immediately after completion of the scrutiny and counting request in writing to the Returning Officer to re-scrutiny or recount the votes received by all or any of the candidates and the Returning Officer shall rescrutiny or recount the same accordingly.

Tie Breaker Rule

In the event of a tie, where two or more candidates secure an equal number of valid votes for a vacancy, the Returning Officer shall decide the result by drawing lots among such candidates, and the candidate selected by lot shall be declared duly elected to the vacancy.


 Assistant Returning Officer
 ANJANA THAMPY }


 Returning Officer
 RENU.


 Principal
 PRINCIPAL
 LOURDES MATHA COLLEGE OF
 SCIENCE & TECHNOLOGY
 Lourde Hills, Kuttichal P.O.
 Thiruvananthapuram Dist. 695 574